

## ATHLETIC PARTICIPATION AGREEMENT

I/we, the parent(s)/ guardian(s) of \_\_\_\_\_, a St. Louise de Marillac student participating in a St. Louise de Marillac sport governed by the St. Louise de Marillac Athletic Board in accordance with their by-laws, agree to abide by the following:

A. The chain of command for registering complaints regarding the St. Louise de Marillac Athletic Program is as follows, and each step must be followed in succession:

1. Meet personally with the coach waiting at least 24 hours after the incident giving rise to the complaint;
2. Meet with the Program Director (along with the Coach at the Program Director's discretion);
3. Meet with the Athletic Director and the Program Director who may refer the issue to the entire Board;
4. Meet with the School Principal, the Athletic Director, the Program Director and perhaps the entire Board;
5. Meet with the Pastor, the Athletic Director, the Principal, and the Program Director;
6. The Pastor may refer the matter to the Diocese.

B. Should any parent not follow the chain of command or send e-mails or other written communication in an attempt to circumvent the chain of command, the parents (father and mother) will not be permitted to attend their child's practices or games for a period of two weeks from the date that the suspension is issued in writing to the parents. A repeat violation will be referred to the entire Board for further sanctions that may be appropriate. An exception may be granted if the matter involves an egregious action by a coach such that it cannot be brought to the coach first (playing/participation time is NOT such a matter).

C. St. Louise had and will advise the Athletic Director for the Diocese of Pittsburgh that he/she should not address any issue brought to him that hasn't been brought by the Pastor or the Athletic Director, but to send the same back to St. Louise to handle at the local level.

D. The St. Louise Athletic Board **WILL NOT** concern itself with, or address, any issue raised by anonymous letter or anonymous e-mail. Any Board member receiving such an anonymous communication shall immediately discard it without further discussion with any other Board Member.

E. The St. Louise Athletic Board, through its Board Members, will not substantively address any issue raised via e-mail. If there is an issue, complaint, or grievance to be presented, such must be presented in person following the above chain of command. E-mails may only be used to set an appointment to discuss the substantive matter being raised.

AGREED TO: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Father/Guardian)

AGREED TO: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Mother/Guardian)