

Guideline for "Internet Use Policy" Implementation and Practice

St. Louise de Marillac School

This guideline is established to ensure understanding and application of St. Louise de Marillac School Internet Use Policy. St. Louise de Marillac School reserves the right to amend these guidelines at any time. It is understood that the administration of St. Louise de Marillac School will inform parents/guardians of any changes made in these Guidelines via the school's monthly newsletter. Students' parents and/or guardians are required to review these guidelines with their child(ren) and complete and return the attached parent/guardian consent form.

This guideline includes, but is not limited to, the following areas:

1. Information and news from a wide variety of sources and research institutions
2. Public domain and shareware software of all types
3. Discussion groups
4. Access to any educational institutions and libraries

Etiquette

1. Be polite when sending written messages to others
2. Appropriate language is expected in all messages
3. Anything pertaining to illegal activity is expressly forbidden
4. Do not reveal access information, personal or otherwise
5. Do not disrupt others' use of the internet access
6. All users should remember that deleted materials can be retrieved.

The following actions, which are not inclusive, are considered unacceptable actions by the administration of School:

1. Placing unlawful information on the Internet
2. Using the Internet for non-school related activities
3. Sending messages that are likely to result in loss of the recipients work or systems
4. Using the Internet for commercial purposes
5. Using the Internet for political lobbying that does not support the expressed philosophy and tenets of the Catholic Church
6. Sending or receiving copyrighted material without permission
7. Plagiarism
8. Using Internet access to send or retrieve pornographic material, inappropriate file text, files dangerous to the integrity of the system, violent or threatening material or messages
9. Circumventing security measures on school or remote computers or networks
10. Vandalism
11. Falsifying one's identity

PARENT/GUARDIAN CONSENT FORM AND STUDENT AGREEMENT

Parent/Guardians: Be advised that your child(ren) will not be permitted to access the School's Internet access until this agreement is signed, dated, and returned.

STUDENT AGREEMENT

I have read the St. Louise de Marillac School Internet Use Policy and the guidelines established from that policy. I understand fully and agree to abide by the policy statement and the guideline statements expressed or implied.

EACH CHILD in the household who attends St. Louise de Marillac School, grades k-8, must sign the Internet Use Policy Agreement.

STUDENT NAME (print) _____

Student Signature _____ Date _____

PARENT/GUARDIAN AGREEMENT

I have read the St. Louise de Marillac School Internet Use Policy and the guidelines established from that policy. I understand fully the information that is contained therein. I agree to not hold school administration and faculty responsible for materials my child(ren) acquires as a result of inappropriate Internet use.

I accept full financial responsibility if and when my child(ren) access the Internet without an account on equipment provided on the school site.

PARENT/GUARDIAN NAME (print) _____

Parent/Guardian Signature _____ Date _____

**PLEASE RETURN THIS COMPLETED FORM TO SCHOOL
VIA CHILD'S HOMEROOM TEACHER.**